

## **BUSY BEE AWARDS**

### **Washington County Master Gardeners**

**Guidelines:** This local award was started in 2024 by the WCMG Executive Committee to recognize each year WCMG members and trainees who record their first 50 sanctioned project or committee hours to the organization. Non-sanctioned or education hours are not considered for this award. WCMG members and trainees will receive the Busy Bee lapel pin at the monthly WCMG membership meetings. Sanctioned hours recorded after September 30<sup>th</sup> do not qualify for the Busy Bee award. There are no nomination requirements.

The Membership Committee's Online Hours Managers maintain the records and provide the summary list of qualifying WCMG members and trainees to the WCMG President and Awards Committee.

The Awards Committee is responsible for purchasing the pewter lapel pins and maintaining the supply at the Extension Service office. Only one Busy Bee lapel pin each year is awarded to qualifying WCMG members and trainees.

**Purpose:** This local award is to encourage WCMG volunteers to record sanctioned project or committee volunteer hours promptly and to recognize those who record at least 50 volunteer hours from January 1<sup>st</sup> through September 30<sup>th</sup> each year. Many WCMG volunteers do not meet the requirement for 200-plus sanctioned hours award recognition but do contribute significant volunteer hours to the WCMG organization. The Busy Bee award recognizes WCMG volunteers for their hard work and many contributions.

**Process:**

1. Starting in January each year, the WCMG Membership Committee Online Hours Coordinator(s) will provide a monthly summary list of WCMG volunteers who recorded their first 50 sanctioned hours for sanctioned projects and/or committees.
2. Membership Hours Coordinator(s) will provide the monthly summary lists to the WCMG President.
3. Starting in April each year, the President will forward the report to a designated CES Admin. Specialist and the Awards Committee chairperson.
4. WCMG Awards Committee chairperson (or designee) will announce the names of qualifying WCMG volunteers who earned the BB lapel pins at the monthly WCMG membership meetings beginning in April (for January, February, March), then each month, ending in October each year. Sanctioned hours recorded after September 30<sup>th</sup> do not qualify for a Busy Bee award.
5. The President is responsible for creating the PowerPoint slide naming each month's Busy Bee Award recipients each year.
6. Those WCMG volunteers who are not present at the meeting can obtain the pins at the Extension Office.
7. At the end of each year, any lapel pin not picked up by recipients will be returned to general inventory.